

NOTICE TO CHAIR OF THE
SCRUTINY COMMITTEE

Report for Meeting of the Cabinet - 15 December 2014

The following reports, not included on the Forward Plan by the appropriate date but circulated 5 clear days before the meeting will be considered at the meeting of the Cabinet on 15 December 2014:

1) Matter to be decided

Executive items not included in forward plan with 28 days' notice:

Item	Decision to be taken
Block Booking of Hotel Provision	To agree to directly let a medium value contract to block book provision in hotels for a three month period without competitive tender for use as emergency accommodation to meet statutory homeless duties.
Item and information	
3 - Information relating to the financial or business affairs of any particular person (including the authority holding that information)	
The report contains an appendix that is not for publication	

2) When decisions to be made

15 December 2014

3) Reason why it is impracticable to defer the decisions until it can be included on the forward plan.

Decisions are required to be taken within timescales.

4) Reason why it is urgent and it is not possible to give five clear days' notice

Democratic Services Manager
